

STUDY ROOMS

Hamilton East Public Library locations offer **study rooms**. They may be used for individual studying, private tutoring, and other in-person or virtual workspace needs. Study rooms are reserved online.

- Reservations are made in 30-minute blocks of time
- Maximum reservation per session is 2 hours (120 minutes)
- Maximum time per day is up to 4 hours (240 minutes)
- If multiple sessions are available, they may be in different rooms
- Varying room sizes - maximum occupancy ranges from 2-6 people

ADDITIONAL INFORMATION

Study rooms are self-serve spaces. You do not need to check in with staff at the start or end of your session.

Your email address is required to book and confirm a study room. A library card is not required.

Study rooms can be booked or cancelled through the website up to seven (7) days in advance. Same-day online reservations may be available.

Study rooms are bookable during library operating hours, starting 15 minutes after opening and going until 15 minutes prior to closing.

Study rooms need to be fully vacated promptly before the end of the session to ensure availability for the next reservation. The next reservation may have a starting time immediately following the previous one.

If the room is not in use 15 minutes after the start of a reservation, it may be canceled and made available to others. If a reservation is no longer needed, patrons should cancel the session.

Unattended or abandoned personal items may be removed at the end of a reservation. The Library is not responsible for unattended or abandoned items.

Trash should be properly disposed of, and patrons should be mindful of strong scents such as perfumed products, food, etc. in enclosed spaces.

Any necessary technology should be provided by the user.